Hi, English III and Parents!

My name is **Jade Schlich**, and I will be your child's English III teacher at Germantown High School for the 2020-2021 school year. I would first like to say that I hope this email finds you and your family safe and healthy. At GHS, our faculty and staff have been working incredibly hard to prepare for an effective transition into our virtual classrooms, and we are all truly excited to start school again on Monday, Aug. 31st!

**Announcement: SCS device pickup has been cancelled at all locations for Friday, Aug. 28th due to inclement weather. You may pick up a device for your student at Cordova High School this Saturday from 1 - 5 p.m. AND this Sunday from 1 - 5 p.m at Southwind High School, Southwest TN Community College, and the Bayer building. More information about devices, access, and training can be found on the SCS website** [**HERE**](http://www.scsk12.org/accessforall/)**.**

In addition to introducing myself and making this announcement, I would like to share the following links and documents that may answer many of the questions you have about my class or this school year at GHS:

1. [**HERE** is a **video**](https://youtu.be/4bcHOSdEmy4) that provides an overview of how your student can **log in to their SCS device** and **access the Microsoft Teams platform**, which all teachers at GHS will be using for their virtual class meetings.
2. **My class website** is at **(your website here)**. Students should bookmark this page as they will need to access the announcements, assignments, and resources that I post there regularly. *If Microsoft Teams crashes during my class*, your student should promptly visit my website, where they will find the instructions and assignments for the day's lesson.
3. [**I will use Remind**](https://www.remind.com/) to message students regularly. Please have your child download this app if they don't already have it. The Remind codes for each of my classes can be found on my website's homepage. Please make sure they register for their correct class period with me. *If Microsoft Teams crashes*, I will contact your student by Remind to provide direct instructions.
4. **My class syllabus** can be found HERE **(your syllabus linked here)**. I will review my syllabus with students during our first week of school, but they should be familiar with all of the information and expectations for my class found on it.
5. [The **GHS Virtual Bell Schedule** can be found **HERE**](https://drive.google.com/file/d/17Ij9ZcvzYhD-fDwIoS0fJN8lpGZuyhnz/view?usp=sharing). Students will be expected to attend a daily virtual meeting on Microsoft Teams for each class on their schedule. They should be logged in and join each class meeting at the start of that period as listed on this schedule.
6. [**HERE** is the current GHS website](https://schools.scsk12.org/germantown-hs), where all school information, resources, and documents can be found.
7. Finally, **HERE** is a Parent/Guardian survey **(your survey linked here)** that I would ask you to complete so that I may verify your contact information and for me to know how I can better support your student this school year.

Please note that I am emailing you based on the email accounts that have been registered for your student on PowerSchool, so let me know if your child is not in my class or if I otherwise need to remove your email address from this list.

Thank you so much for your support, and please let me know if you have any additional questions. I want to express how excited I am to be teaching your student this year, and I look forward to meeting them (virtually) on Monday!

Best regards,

Jade Schlich

English III Teacher

Germantown High School